

EAST COUNTY FIRE SUPPORT SERVICES DIVISION

BOARD OF REPRESENTATION

MEETING MINUTES

November 18, 2013

1 **CALL TO ORDER:**

2 Commissioner Jim Kenny called the meeting to order at 1900 hours.

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4 **ROLL CALL:**

5 Board Members present: Marc Inman, Bill Snyder, Jim Kenny, Richard Schrock,
6 and Roy Waugh. Administrative Committee Members present: Chief Silva, Chief
7 Guptill, and Chief Andrews. ECFSS personnel present: Shop Operations Manager
8 Bill Hoffman and Administrative Secretary Jennifer Pardee. Other personnel
9 present: Mike Camerer and Shawn Seltz.

10 **CONSENT AGENDA:**

11 **1. Approval of Minutes**

12 The motion was made by Commissioner Snyder and seconded by Commissioner
13 Kenny, to approve the September 24, 2013 minutes. On vote,

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15 Motion carried 3/0.

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17 **ACTION AGENDA:**

18 **1. 2014 Leave Buyout Budget**

19 Jennifer Pardee explained that the 2014 Leave Buyout budget was to cover one
20 employee's sick leave cash out at the end of the year per contractual
21 language. Further discussion occurred regarding the funding of the Leave
22 Buyout Fund. The motion was made by Commissioner Waugh and seconded by
23 Commissioner Snyder, to approve the 2014 Leave Buyout Budget. On vote,

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25 Motion carried 3/0.

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27 **2. Shop Truck Remount Proposal**

28 Bill Hoffman reviewed the shop truck remount expenses with the Board and
29 explained the desire to purchase the Isuzu Chassis. After further discussion
30 the motion was made by Commissioner Snyder and seconded by Commissioner
31 Kenny, to approve the shop truck remount project up to \$80,000. On vote,

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33 Motion carried 3/0.

34 **INFORMATION AGENDA:**

35 **1. 3rd Quarter Report**

36 Jennifer Pardee reviewed the 3rd quarter financial report with the Board.

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38 **2. Work Load Update**

39 Jennifer Pardee reviewed the current unassigned time (January - October 2013)
40 in comparison to previous year's unassigned time. It was explained that the
41 hours of unassigned time looked great for 2013. Chief Guptill explained that
42 there will always be unassigned time and that the 2013 numbers are setting
43 the bar for the new normal.

44 Chief Kenny inquired whether there were any new interested customers. Bill
45 Hoffman explained that District #21 is in the process of hiring a new Chief
46 and have expressed interest in the ECFSS program.

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48 **CALL ON BOARD MEMBERS/ATTENDANCE CHECK**

49 The next Board Meeting was scheduled for January 28, 2014.

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51 There being no further business, the meeting was adjourned.

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Jim Kenny
Chairman

Jennifer Pardee
Recording Secretary