

EAST COUNTY FIRE SUPPORT SERVICES DIVISION

BOARD OF REPRESENTATION

MEETING MINUTES

September 23, 2008

1 **CALL TO ORDER:**

2 Bill Snyder called the meeting to order at 17:00 hours.

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4 **ROLL CALL:**

5 Board Members present: Roy Waugh, Bill Snyder, Marc Mechling, Bob Meador, and
6 Jim Kenny. Administrative Committee Members present: Chief Mattox, Chief
7 Andrews, and Chief Guptill. District Chiefs present: Chief Silva. ECFSS
8 Personnel present: Administrative Secretary Jennifer Pardee and Shop Foreman
9 Bill Hoffman.

10 **CONSENT AGENDA:**

11 **Approval of Minutes**

12 Commissioner Meador made a motion to approve the July 29, 2008 minutes.

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14 Commissioner Waugh moved to second the motion.

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16 On vote, **Motion Carried 3/0.**

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18 **ACTION AGENDA:**

19 **1. Sign Grounds Maintenance Contract**

20 Chief Guptill explained that the Grounds Maintenance Contract was approved at
21 the June 24th ECFSS Meeting; however, the contracts were not signed. The
22 ECFSS Chairman signed the contract between ECFSS and Northwest Landscape
23 Services as well as the contracts between ECFSS and vendors (District #3 and
24 District #7).

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26 **2. Capital Purchases (Tig Welder)**

27 The Administrative Committee explained that a replacement Tig Welder was
28 placed on the Capital Strategic Plan for purchase in 2008. Commissioner
29 Waugh made a motion to approve the purchase of the Tig Welder in the amount
30 of \$6,564.00 and Commissioner Kenny seconded the motion. Motion carried 3/0.

31 **DISCUSSION AGENDA:**

32 **1. 2009 Draft Budget**

33 Chief Andrews presented two budget configuration proposals to the ECFSS Board
34 for 2009. After discussion the Board requested to have; 1) further
35 information pertaining to the PERS increase and 2) The current shop hourly
36 labor rate survey before moving forward.

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38 **2. Security Quotes**

39 Chief Guptill explained how further research was necessary before moving
40 forward with security quote discussions.

41 **INFORMATION AGENDA:**

42 **1. Stand Alone Agency Feasibility Study Update**

43 The Administrative Committee provided a general update on the stand alone
44 agency feasibility study. Discussion occurred regarding the sales tax
45 increase as a result of the East County Fire Support Services becoming a
46 separate legal entity. It was suggested that District #3 be compensated for
47 the legal burden of hosting the ECFSS if becoming a stand alone agency is not
48 feasible.
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50 **CALL ON BOARD MEMBERS/ATTENDANCE CHECK**

51 The next Board Meeting is scheduled for October 28th 2008.

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53 **EXECUTIVE/CLOSED SESSION:**

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1 **1. Mechanic Contract Negotiations**

2 The ECFSS Board entered into Executive Session at 20:05 hours and returned to
3 the regular ECFSS Board Meeting at 20:27 hours.

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5 The Meeting was adjourned at 20:27
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12 Bill Snyder
13 Chairman
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18 Jennifer Pardee
19 Recording Secretary
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