

# EAST COUNTY FIRE SUPPORT SERVICES DIVISION

## BOARD OF REPRESENTATION

### MEETING MINUTES

May 27, 2008

1 **CALL TO ORDER:**

2 Called the meeting to order at 17:00hrs.

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4 **ROLL CALL:**

5 Board Members present: Neil Doherty, Roy Waugh, Bill Snyder, Bob Meador, and  
6 Jim Kenny. Administrative Committee Members present: Chief Andrews, Chief  
7 Guptill, and Chief Mattox. District Chiefs present: Chief Silva. ECFSS  
8 Personnel present: Administrative Secretary Jennifer Pardee and Shop Foreman  
9 Bill Hoffman.

10 **CONSENT AGENDA:**

11 **Approval of Minutes**

12 Neil Doherty made a motion to approve the March 25, 2008 minutes.

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14 Bob Meador moved to second the motion.

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16 On vote, **Motion Carried 3/0.**

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18 **ACTION AGENDA:**

19 **1. Vehicle Shuttle Position Shop Rate Increase**

20 Chief Guptill explained how the vehicle shuttle position's hourly shop rate  
21 has not increased since the inception of the position in 2005. It was  
22 suggested that the ECFSS increase the positions hourly shop rate by the same  
23 2008 percentage increase as the journeyman mechanic's hourly shop rate. Bob  
24 Meador made a motion to increase the vehicle shuttle position's shop rate to  
25 \$36.71 for member agencies and \$38.93 for associate agencies affective June  
26 1<sup>st</sup> 2008. Neil Doherty moved to second the motion. On vote, **Motion Carried**  
27 **3/0.**

28 **2. Capital Purchases**

29 The Administrative Committee reviewed the 2008 capital purchases and  
30 requested approval to buy two new hetra column post lifts and a new A/C  
31 machine. Bob Meador made a motion to approve the purchase of two new hetra  
32 column post lifts and a new A/C machine. Neil Doherty moved to second the  
33 motion. On vote, **Motion Carried 3/0.**

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35 **DISCUSSION AGENDA:**

36 **1. Mechanic Tool Insurance**

37 Brief discussion occurred regarding mechanic tool insurance. The board  
38 requested that the Administrative Committee assemble more information  
39 pertaining to insurance as well as building security for the next board  
40 meeting.

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42 **2. Grounds Maintenance Update**

43 It was explained that the ECFSS went out to bid for grounds maintenance again  
44 in order to meet the prevailing wage requirements. Feasibility study to be  
45 provided at the next board meeting.

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47 **INFORMATION AGENDA:**

48 **1. 2008 Goals**

49 Jennifer Pardee provided a brief overview of the 2008 goals for the ECFSS  
50 including becoming a separate entity. Discussion occurred regarding the  
51 feasibility study of becoming a separate entity. Chief Andrews stated that  
52 the Administrative Committee would work on language for the interlocal, which  
53 should answer the structure and governance questions on becoming a stand  
alone entity.

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**CALL ON BOARD MEMBERS/ATTENDANCE CHECK**

The next meeting date will be June 24, 2008, 17:00hrs @ Station 71.

The Meeting was adjourned at 20:17

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Bill Snyder  
Chairman

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Jennifer Pardee  
Recording Secretary