

**EAST COUNTY FIRE SUPPORT SERVICES DIVISION**  
**BOARD OF REPRESENTATION**  
**MEETING MINUTES**  
**November 27, 2007**

1 **CALL TO ORDER:**

2 Jim Kenny called the meeting to order at 19:00hrs.

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4 **Roll Call:**

5 Board Members present: Jim Kenny, Neil Doherty, Roy Waugh, Marc Mechling, and  
6 Bob Meador. Administrative Committee Members present: Chief Andrews, Chief  
7 Guptill, and Chief Mattox. ECFSS Personnel present: Administrative Secretary  
8 Jennifer Pardee.

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10 **CONSENT AGENDA:**

11 **Approval of Minutes**

12 Neil Doherty moved to approve the September 25, 2007 minutes.

13 Mark Mechling moved to second the motion.

14  
15 On vote, **Motion Carried 3/0.**

16  
17 **ACTION AGENDA:**

18 **1. 2008 Expense Budget**

19 Four budgets were presented by the Administrative Committee. After the  
20 proposal of all the budgets the ECFSS board discussed the impact of each  
21 budget. As further discussion occurred Roy Waugh requested to see the  
22 Capital Budget forecast. The Commissioners began reviewing the Capital  
23 Budget and also began discussing a higher differential between the associate  
24 agency hourly rate and the member agency hourly rate. Chief Andrews  
25 commented on how certain associate agencies have longevity with the program  
26 even prior to some of the member agencies. The point being, that some  
27 associate agencies have been with the program for a long period of time, but  
28 have never been offered the chance to be a member agency; therefore, they are  
29 still an associate agency paying a 5% higher hourly rate for labor through  
30 the East County Fire Support Services Shop. Jim Kenny suggested that the  
31 ECFSS Board review the hourly rate differential in 2008. Overall, the ECFSS  
32 Board decided to buy down the shop rate by \$20,000 (which means not budgeting  
33 a transfer to the reserve/capital fund for 2008) in order to minimize the  
34 increase of the 2008 hourly shop rate to both the member and associate  
35 agencies.

36 Neil Doherty moved to approve budget example 4.0 (which includes 1) no shop  
37 truck travel time charge and 2) administrative support personnel change from  
38 1.5 FTE to 1.875 FTE) and the two shop rates; 1) associate agency rate at  
39 \$81.76 per hour and 2) member agency rate at \$77.86 per hour.

40  
41 Marc Mechling moved to second the motion.

42  
43 On vote, **Motion Carried 3/0.**

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45 **EXECUTIVE SESSION:**

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47 **STAFF COMMENT/CHIEF'S STATUS REPORT**

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49 **CALL ON BOARD MEMBERS/ATTENDANCE CHECK**

50 The next meeting date will be January 22, 2008, 19:00hrs @ Station 71.

51 The Meeting was adjourned at 21:18

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Bill Snyder  
Chairman

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Jennifer Pardee  
Recording Secretary